

**South Carolina Board of Barber Examiners
Board Meeting Minutes
9:00am, December 11, 2023
Synergy Business Park
Kingstree Building
110 Centerview Drive, Pee Dee Conference Room
Columbia, South Carolina 29210**

1. Meeting Called to Order

- a. Public notice of this meeting was properly posted at the S. C. Board of Barber Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
- b. Rules of the Meeting

2. Introduction of Board Members and All Other Persons Attending

Chairman Paul E. Robinson called the meeting of the S.C Board of Barber Examiners to order at 9:02 a.m. Other Board members participating in the meeting included:

- Renee Patton
- Melissa Jones Horton

Staff members present included: Tracy Adams, Board Executive; Meredith Buter, Program Director of Business Services, Mary League, Advice Counsel; Robynn Devine, Staff; Patrice Deas, Staff; Robert Dean, (OIE); Jennifer Stillwell, (OIE); Bobby Robinson (OIE); Renee Young (OIE); Tori Smith (OIE); LeAnna McMenamin, (ODC); Allen Gay, (DOTS); and Josh Shannon (DOTS)

All other persons in attendance: Julie Tardash, Court Reporter; Travis Guffey, Rausaun Harvin, Jermaine Lindsay Jr., Requel D. Slay, and Dr. Trina Smith,

3. Approval of Excused Absences

There were no absences.

4. Approval of Agenda

Ms. Renee Patton made a motion to approve the agenda. Ms. Melissa Jones Horton seconded the motion and it carried.

5. Approval of Meeting Minutes

Ms. Renee Patton made a motion to approve the Barber Board meeting minutes for October 9, 2023. Ms. Melissa Jones Horton seconded the motion and it carried.

Ms. Melissa Jones Horton made a motion to approve the OJT Overview meeting minutes for October 23, 2023. Ms. Renee Patton seconded the motion and it carried.

Ms. Melissa Jones Horton a motion to approve the OJT Overview meeting minutes for November 20, 2023. Ms. Renee Patton seconded the motion and it carried.

Ms. Renee Patton made a motion to approve the OJT Overview meeting minutes for December 4, 2023. Ms. Melissa Jones Horton seconded the motion and it carried.

6. Chairperson's Remarks – Paul E. Robinson

Mr. Paul Robinson welcomed the new Board Executive, Ms. Tracy Adams.

7. Administrative Reports – Tracy Adams

a. Budget/Drawdowns – For information

- b. OIE Report – For Information – Robert Dean** – Mr. Robert Dean gave the OIE report and stated that this is for informational purposes only. For year to date, they received a total of 85 total complaints, 5 active investigations and 19 cases that are closed.

- c. IRC Report – For Approval – Robert Dean** – Mr. Robert Dean gave the IRC report. There were 2 cases and the recommendations for both are for dismissals. Discussion then ensued.

Ms. Renee Patton made a motion to approve the IRC report. Ms. Melissa Jones Horton seconded the motion and it carried.

- d. ODC Report – For Information – LeAnna McMenamin** – Ms. LeAnna McMenamin stated that the ODC report is for informational purposes only. Ms. McMenamin stated there are currently 25 open cases, 14 pending hearings or agreements, 5 cases have been closed since the last report in September 25, 2023 and 39 total cases closed for the year 2023.

- e. Inspection Report – For Approval – Jennifer Stillwell** – For the month of October, 146 inspections were completed, 116 of those were physically inspected, 4 were permanently closed, 23 were not open at the time of inspection, and that included 3 schools. During the month of November, a total of 146 inspections, 111 of those were physically inspected, 5 were permanently closed, 28 were not open at the time of inspection, and 2 were schools inspected, for a total of 2,577 for the year. Discussion then ensued.

Ms. Renee Patton made a motion to approve the Inspection report. Ms. Melissa Jones Horton second the motion and it carried.

8. New Business

a. Consideration for Licensure

i. Travis Guffey

Mr. Travis Guffey represented himself and requested to meet with the Board in reference to his request for his request for a full license. Mr. Guffey was previously on probation and appeared before the Board. It was ordered that Mr. Guffey was to appear before the Board prior to being licensed as a Master Hair Care Specialist. Mr. Guffey was sworn in by the court reporter. He then gave background information about his set of circumstances and answered the board's questions.

Ms. Renee Patton made a motion to grant Mr. Travis Guffey a full license. Ms. Melissa Jones Horton seconded the motion and it carried.

ii. Rausaun Harvin

Mr. Rausaun Harvin represented himself and requested to meet with the Board in reference to his request for his request for a student permit. Mr. Harvin has criminal history that accompanied his application and he is currently on probation. Mr. Harvin was sworn in by the court reporter. He then gave background information about his set of circumstances and answered the board's questions.

Ms. Renee Patton made a motion to grant Mr. Rausan Harvin a student permit with conditions that he provide the Board with a SLED report at the end of his permit and any other permits he receives after at his expense. Melissa Jones Horton seconded the motion and it carried.

iii. Jermaine Lindsay Jr. (Closed Session)

Ms. Renee Patton made a motion to go into Closed Session in compliance with state and federal confidentiality laws. Ms. Melissa Jones Horton seconded the motion and it carried.

Ms. Renee Patton made a motion to come out of Closed Session. Ms. Melissa Jones Horton seconded the motion and it carried.

Mr. Lindsay was granted a student permit.

9. Federal Association of Regulatory Boards

Ms. Tracy Adams requested to attend the Federal Association of Regulatory Boards (FARB) conference.

Ms. Renee Patton made a motion to approve Ms. Tracy Adams to attend the Federal Association of Regulatory Boards (FARB) conference. Ms. Melissa Jones Horton seconded the motion and it carried.

10. NABBA Mid-Year Conference

Mr. Paul Robinson, asked to amend the agenda to add authorization for Board members to attend the mid-year NABBA meeting, that will be held February 18-20, 2024 in Houston, Texas. The next scheduled Board meeting is February 12, 2024, which would not give attendees sufficient opportunity to make arrangements to attend the conference.

Ms. Renee Patton made a motion that due to the time constraints there is a finding of exigent circumstances that exist to amend the agenda. Ms. Melissa Jones Horton seconded the motion and it carried.

Ms. Renee Patton made a motion that in light of the exigent circumstances, to amend the agenda to include voting on authorization for attendance at the NABBA Mid-Year Conference. Ms. Melissa Jones Horton seconded the motion and it carried.

Ms. Renee Patton made a motion to approve Meredith Butler, Tracy Adams, and all Board members to attend the Mid-Year conference. Ms. Melissa Jones Horton seconded the motion and it carried.

11. Board Member Reports

There were none at this time.

12. Public Comments

Dr. Trina Smith, Aiken School of Cosmetology and Barbering and Aiken County Career Center, requested to ask the Board some questions. She was informed that the Board cannot answer questions during public session, and that she should contact the Board Executive for the clarification she was looking for.

Ms. Tracy Adams informed Dr. Smith that she will reach out to her.

13. Final Order Hearings

i. 2023-49 (Closed Session)

In accordance with South Carolina Code section 30-4-70 and 40-7-190, this hearing was confidential and should be closed unless the respondent wished otherwise. Respondent Betty Daniels-Peterson was asked if she wanted the hearing to be open to the public or for it to be closed. Ms. Peterson requested the hearing be closed. The Board entered closed session.

Ms. Renee Patton made a motion to come out of Closed Session. Ms. Melissa Jones Horton seconded the motion and it carried. Respondent was found to have violated provisions of the Barber Board practice act and regulations, and issued a public reprimand and a civil penalty of \$600.00.

Ms. Tracy Adams informed the Board that PSI has a new testing site, 111 Executive Drive Columbia, SC right next door to the LLR Building. As of December 31, 2023, the Delta Hotel will no longer be the testing site. Ms. Adams informed the Board that she will send out an e-Blast then discussion ensued.

14. Board Elections

Mr. Paul Robinson opened the floor for nominations for Chair.

Ms. Renee Patton nominated Mr. Paul Robinson for Chair. Ms. Melissa Jones Horton seconded the motion and it carried.

Mr. Paul Robinson opened the floor for nominations for Vice Chair.

Ms. Melissa Jones Horton nominated Ms. Renee Patton for Vice Chair. Mr. Paul Robinson seconded the motion and it carried.

15. Adjournment

Ms. Renee Patton made a motion to adjourn the meeting at 1:00pm. Ms. Melissa Jones Horton seconded the motion and it carried.